

EPPM P3 Meeting of Country Data Managers

CCOP Technical Secretariat, Bangkok

16-17 Nov 2010

Summary:

The objectives of the Meeting are to develop the guidelines for the EPPM P3 Metadata System management & ways forward for the effective use and promotion of the system. A total of 13 participants from the CCOP Member Countries and CCOP Technical Secretariat participated in the meeting and discussions. Also in attendance is Dr. Wang Chengxi of China Geological Survey (CGS)-resource person and a key member of the CCOP Geoinformation Metadata Standard (GIMS) software development and training team. Prof. Dr. He Qingcheng, Director of the CCOP Technical Secretariat (TS) opened the Meeting and warmly welcomed all participants. Mr. Simplicio P. Caluyong, EPPM Program coordinator acted as chairperson of the Meeting.



A General Guidelines for EPPM P3 Metadata

1. Metadata inputs

- a. Member country (MC) shall be responsible for providing the metadata list to CCOP TS. Ownership of the data will always remain with the MC.
- b. Country manager (CM) will be responsible for following up with the metadata list in her/his organization and/or country, screening metadata input (reject/approval), and publishes the data in the CCOP GIMS. CM can also appoint additional members as encoder- their names & email address should be forwarded to the TS.
- c. The TS will have the overall responsibility of managing and maintaining the GIMS.
- d. All communications related to the data inputs shall be between the CM and CCOP TS. This includes the information (by email) to TS of newly published data.

2. Data Release and Updates

- a. Data release from MC to TS will be according to the local guidelines in the MC, however, all MC are encouraged to provide as much data as possible to achieve the objectives of the CCOP GIMS.
- b. The MC through the CM shall be responsible for the regular updating and management of their respective data.

3. Pilot Projects

- a. Each MC will identify a pilot area, a petroleum basin - to use the data, encode and publish in the GIMS
- b. Publication of data from the pilot area shall be completed by end of March 2011. MC may chose to continue with publishing data from other basins should their pilot project be completed ahead of the agreed deadline.
- c. P3W5 – training for data encoder and data managers using data from pilot projects, 3rd week of Jan 2011and venue to be announced.

4. **Sub-category for Oil and Gas** – the Meeting agreed to expand the Oil and Gas element in the GIMS with a sub-category as shown in the table below. This will be requested to the CGS development team in due time.

Sub-category	Code	Definitions
Petroleum Acreage	4310	Includes information and maps on existing contract blocks and areas for offer
Petroleum Fiscal Regime	4320	Includes contract areas, profit sharing, incentives, exemptions, bonuses, royalties, related investments, laws and policies, etc.
Petroleum Geology	4330	Includes reports and data on the general geology (geochemistry, stratigraphy, etc.) of the area
Petroleum Geophysics	4340	Includes raw, processed and interpreted data on geophysical surveys such as seismic, gravimetrics, magnetics, etc.
Petroleum Well Data	4350	Includes well reports and data, wireline data, well logs, etc.
Petroleum Environmental Data	4360	Includes baseline studies, protected areas, permitting, stakeholders, etc.
Field Production Data	4370	Includes reports, statistical data and charts, transport information, well production data
Petroleum General Information	4380	Includes maps, information on country profile, biodiversity, geopolitical situation, climate, topography, accessibility, transportation, infrastructure, and other information about oil and gas