

CCOP – Norway Program for Enhancing Public Petroleum Management of the CCOP Member Countries (EPPM)

Project 3 (P3), Metadata on Natural Gas Resources in the CCOP Region

P3W2: Workshop on metadata system development – Davao City, Philippines, 7-9 October 2009

A. Objectives:

- To develop the metadata system for CCOP on natural gas resources and conduct a users training to develop the capacities of the participants. The training will be enabled by the knowledge of invited experts from Norway and from the CCOP Member Countries.

B. Workshop content:

1. Opening Ceremony
2. Technical Sessions
 - a. Development of a practical metadata system proto-type
 - i. Understanding the concept of starting a simple & practical system
 - ii. Understanding the needs of target stakeholders
 - iii. Testing the system by actual data inputs from the Member Countries
 - iv. Workflow analysis
 - b. Users training: with exercises on data screening, input and analysis on “search information”
 - c. Group Discussion, consultation & presentations
3. Evaluation, awarding of certificates and closing ceremony
4. Field Trip

C. Participants & resource persons

1. Representatives from the CCOP Member Countries who are responsible for the management of national oil & gas database (or geoscience data) will be invited to participate in the workshop. Also to be invited are representatives from ASCOPE, NOC’s of China as well as academic institutions and research institutes (through CGS) that can benefit in the workshop.
2. Resources persons will be identified through the CCOP and NPD networks.

D. Date & Venue

1. Date: 7-9 October 2009
2. Davao City, Philippines

Program

Day 1: 7 Oct 2009, Wednesday		
0830	Registration	CCOP TS
0900	Opening Ceremony	
	- Welcome Remarks by Mr. Simplicio P. Caluyong , EPPM Program Coordinator	
	- Opening Address Mr. Edwin G. Domingo <i>Deputy Permanent Representative of the Philippines to CCOP Assistant Director, Mines & Geosciences Bureau Department of Environment and Natural Resources</i> Mr. Ramon Allan V. Oca <i>Deputy Permanent Representative of the Philippines to CCOP OIC Undersecretary, Department of Energy</i> Mr. Knut Henrik Jakobsson <i>Principal Engineer Norwegian Petroleum Directorate</i>	
	- Exchange of tokens	CCOP TS
	- Group Photo session	CCOP TS
0930	Coffee/tea break	
1000	Workshop Introduction - Update on the EPPM Program - Review/results of the P3W1- Shanghai	Mr. Simplicio P. Caluyong, EPPM Program Coordinator
1100	Update on Metadata Projects in CCOP	Mrs. Marivic P. Uzarraga, Geo-Information Coordinator, CCOP TS
1130	CCOP Metadata Project Phase 2 - Update on the metadata system development - Contents & elements of the CCOP metadata - Who will benefit from the metadata system? - Way forward for the CCOP Metadata Project	Dr. Zhang Minghua China Geological Survey (CGS)
1200	Lunch	
1300	Country Presentations: Annual Report of Oil and Gas activities for 2008 (~15 Minutes) - Location (map) of oil & gas activities- exploration areas, development/production/transportation installations - Production data (total year & historical figures) –creaming curves o Exploration data – total seismic, well drilled, etc - Fiscal regimes (contract system) - Investment campaign – areas currently being promoted by your country o What incentives are waiting for investors? o What data are available & how these data can be accessed?	Member Countries
1530	Coffee/tea break	
1550	Continue with Country Presentations	Member Countries

1700	Summary for day 1	EPPM Coordinator & Resource persons
1830	Welcome Dinner Attire: smart casual	Hosted by DOE (Philippines)
Day 2: 8 October 2009, Thursday		
0830	Metadata system development – Norway <ul style="list-style-type: none"> - How it started? Who needs the system? - What is the value of a metadata system for oil & gas resource development? - What International standards were considered? - Lessons learned that could of value to the CCOP Member Countries 	Mr. Kjell-Reidar Khudsen, NPD
0930	Workshop 1: User profile <ul style="list-style-type: none"> - Identify the target user & their needs - should our metadata cover the whole spectrum of oil & gas business (upstream to downstream)? - What would be valuable for a specific user? - How would a metadata system address the needs of the target user? 	EPPM Coordinator & Resource persons
1000	Coffee/tea break	
1020	Continue with workshop 1 & presentations	EPPM Coordinator & Resource persons
1100	Workshop 2: CCOP geo-information metadata standard <ul style="list-style-type: none"> - What elements could be useful for the oil & gas metadata? - What should be added that is not in list? - Is the standard compatible with your country's system? - Identify issues/challenges if the system is adopted for oil & gas metadata? 	EPPM Coordinator & Resource persons
1200	Lunch	
1300	Continue with Workshop 2 & presentations	EPPM Coordinator & Resource persons
1330	Workshop 3: Building a regional oil & gas metadata system <ul style="list-style-type: none"> - Start: focusing on exploration activities - Who is the target user? - Identify the metadata elements that is valuable to the target user (using results of workshop 1, above) 	EPPM Coordinator & Resource persons
1500	Coffee/tea break	
1530	Way Forward for the EPPM P3 Project	EPPM Coordinator
1600	Workshop Summary & Evaluation	EPPM Coordinator
1700	Closing ceremony	EPPM Coordinator
1830	Farewell Dinner	Hosted by CCOP TS
Day 3: 3 April 2009, Friday		
	Field Trip – Davao City field trip	DOE/CCOP TS

Note:

All participants are requested to bring a copy of the recently available annual report of Oil and Gas activities in your country. This will be useful in the workshop exercises.